# BELLBROOK-SUGARCREEK SCHOOL DISTRICT

# **Application for Licensed Position**

| (Please print)  |                           | Date of application |  |  |
|---|---------------------------|---------------------|--|--|
| NameLast  | First                     | Middle              |  |  |
| Address Street & No.  |                           | Apt#                | Telephone  |  |
| City  | State                     | Zip                 | E-mail   |  |
| Other contact if not available<br>Have you lived in the state of  |                           |                     | Telephone5) years? Y N   |  |
| POSITIONS APPLYING FOR: (Check all positions that apply, 1  | regular and/or substitute | )                   | EXTRACURRICULAR INTEREST AREA(S): (list areas you are willing to coach/advise)   |  |
| Primary-Elem, P-3 Intermediate/Middle, Grade High School, Grades 9-12 Subjects Administrative School Nurse Other  OHIO CERTIFICATION AN indicate Resident Educator, F | ND/OR LICENSURE:          |                     | 1  |  |
| Intermediate/MS 4-9 Secondary 7-12 (areas)  Administrative  Special   |                           | · ——                | EQUAL OPPORTUNITY EMPLOYER  No otherwise qualified individual shall, on the basis of race, color, creed, religion, ancestry, sex, citizenship, national origin, age, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in, employment or recruitment, consideration or selection therefore, or under any educational, academic, extracurricular and/or co-curricular program, guidance or counseling, or activity within the direct control of the Bellbrook-Sugarcreek District Board of Education, Greene |  |

**NOTE:** This application will remain on file for a period of two (2) years from the date of receipt. Changes in your application information must be submitted in writing to the Board of Education offices.

|             |             |          |                       | Degree/ | Years     |
|-------------|-------------|----------|-----------------------|---------|-----------|
| Level       | Institution | Location | Area of Concentration | Date    | Attended  |
| High School |             |          |                       |         | XXXXXXXXX |
| +           |             |          |                       | 1       | 1         |

| Level       | Institution | Location | Area of Concentration | Date | Attended  |
|-------------|-------------|----------|-----------------------|------|-----------|
| High School |             |          |                       |      | XXXXXXXXX |
| Technical   |             |          |                       |      |           |
| Undergrad   |             |          |                       |      |           |
| Graduate    |             |          |                       |      |           |
| Other       |             |          |                       |      |           |

## II. STUDENT TEACHING EXPERIENCE (list chronologically and include any internships):

**EDUCATIONAL AND PROFESSIONAL TRAINING** (<u>list chronologically</u>):

| Name of School | District,<br>City & County | State | Grade Level/Subject | Dates | Phone # |
|----------------|----------------------------|-------|---------------------|-------|---------|
|                |                            |       |                     |       |         |
|                |                            |       |                     |       |         |

## **III. TEACHING EXPERIENCE** (list chronologically, most recent first):

| Name of School | District,<br>City & County | State/<br>Zip | Positions Held or<br>Subjects/Grd Taught | Dates | Phone # |
|----------------|----------------------------|---------------|--|-------|---------|
|                |                            |               |  |       |         |
|                |                            |               |  |       |         |
|                |                            |               |  |       |         |
|                |                            |               |  |       |         |
|                |                            |               |  |       |         |

#### IV. WORK EXPERIENCE other than teaching (list chronologically, most recent first):

| Employer | City | State/<br>Zip | Type of Work | Dates | Supervisor/Phone |
|----------|------|---------------|--------------|-------|------------------|
|          |      |               |              |       |                  |
|          |      |               |              |       |                  |
|          |      |               |              |       |                  |
|          |      |               |              |       |                  |
|          |      |               |              |       |                  |

#### V. MILITARY EXPERIENCE

| Branch of Service | Occupational Specialist (MOS) | Dates | Type of Discharge |
|-------------------|-------------------------------|-------|-------------------|
|                   |                               |       |                   |
|                   |                               |       |                   |
|                   |                               |       |                   |

**VI. REFERENCES**: Please list a combination of professional and personal references that have knowledge of you and/or your teaching abilities (<u>minimum of two (2) professional references</u>):

| Name | Title/Place of Employment | Address/Zip | Phone # |
|------|---------------------------|-------------|---------|
|      |                           |             |         |
|      |                           |             |         |
|      |                           |             |         |
|      |                           |             |         |
|      |                           |             |         |

| GE | ENERAL INFORMATION   |  |  |  |  |  |
|----|--|--|--|--|--|--|
| 1. | Have you been fingerprinted with BCII within the last year? Yes No If so, please submit a photocopy of the certificate with this application form.   |  |  |  |  |  |
| 2. | Have you been a <i>continuous</i> resident of the State of Ohio for the past five years? Yes No  |  |  |  |  |  |
| 3. | Are you prevented from lawfully becoming employed in this country because of visa or immigration status? (Proof of citizenship or immigration status will be required upon employment). Yes No |  |  |  |  |  |
| 4. | Are you now under contract with another school district? Yes No  Type of contract Issue date   |  |  |  |  |  |
| 5. | Are you employed for the coming school year? Yes No  |  |  |  |  |  |
| 6. | Do you now or have you ever held tenure <u>in Ohio</u> ? Yes No<br>School District   |  |  |  |  |  |
| 7. | Have you ever been non-renewed, terminated, or requested to resign from a teaching or other professional education position? Yes No If so, please explain.                                     |  |  |  |  |  |
| 8. | Other names which may appear on official records:  |  |  |  |  |  |
| 9. | Emergency contact (please provide name, address, and phone number of person(s) to be notified in case of emergency:  |  |  |  |  |  |
|    | II. Write a brief statement, <u>in your own handwriting</u> , stating your desire to teach within the Bellbrook-Sugarcreek nool District. You may use a separate sheet if necessary.           |  |  |  |  |  |
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| Please provide any additional information that may be helpful in the consideration of your application.  |  |  |  |  |  |
|--|--|--|--|--|--|
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| RELEASE AND AUTHORIZATION  |  |  |  |  |  |
| employment, I authorize the Bellbrook-S<br>work background, including, but not lim   | In consideration of the Bellbrook-Sugarcreek School District Board of Education's evaluation of my suitability for employment, I authorize the Bellbrook-Sugarcreek Board of Education to investigate my personal, educational and work background, including, but not limited to, personal references, prior places of employment, credit and/or criminal records, law enforcement agencies or other government body.  I understand that if I am a finalist for a position, I may be required to provide a set of impressions of my fingerprints and that a criminal records check is required to be conducted and satisfactorily completed, in accordance with Section 109.572 of the Ohio Revised Code, as a precondition to my employment. Any person or entity having any information or records pertaining to such matters is authorized to provide such to the Bellbrook-Sugarcreek Schools, and I do hereby release the Bellbrook-Sugarcreek School District, its agents and any person providing such to the Bellbrook-Sugarcreek Schools from any and all liability, claims or causes of action arising therefrom. |  |  |  |  |
| and that a criminal records check is requi<br>109.572 of the Ohio Revised Code, as a pr<br>information or records pertaining to such<br>and I do hereby release the Bellbrook-Su   |  |  |  |  |  |
| In the event of employment, I understand that false and misleading information given on my application form, resume, transcript, or interview(s) may result in discipline up to and including discharge. I further understand that, if selected, I may begin conditional employment until the criminal records check(s) is completed.  Any person who knowingly makes a false statement is guilty of falsification under Section 2921.13 of the Revised Code, which is a misdemeanor of the first degree (R.C. 3319.393(A) enacted). |  |  |  |  |  |
|  |  |  |  |  | I certify that the information provided or |
| NOTICE TO APPLICANTS FOR EMPLO   | DYMENT -   |  |  |  |  |
| Pursuant to applicable provisions of the Ohio Revised Code, including, but not limited to, Section 3319.39, 3319.291, 3319.391, and 3319.393, and applicable provisions of the United States Code, you are hereby notified that you may be disqualified or released from employment by the Bellbrook-Sugarcreek Local School District if you have a particular   |  |  |  |  |  |
| criminal history.  The Bellbrook-Sugarcreek School District is an equal employment opportunity employed  |  |  |  |  |  |
| Applicant Signature  | Date   |  |  |  |  |
| RETURN APPLICATION AND REQUIRED INFORMATION TO:  |  |  |  |  |  |
|  | Human Resources  |  |  |  |  |
|  | Bellbrook-Sugarcreek Schools<br>3757 Upper Bellbrook Road  |  |  |  |  |
|  | Bellbrook OH 45305<br>(937) 848-5001   |  |  |  |  |
|  |  |  |  |  |  |
| (no faxed applications or support materials)   |  |  |  |  |  |
| Interviewed by/date:   |  |  |  |  |  |
| J / <del> </del>   |  |  |  |  |  |

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